

**MADISON COUNTY BOARD OF ELECTIONS**  
**REGULAR SESSION**  
Board of Elections Conference Room  
February 11, 2015  
3:00 P.M.

*Approved  
3-2*

**MINUTES**

CALL TO ORDER

Chairman Smathers called the meeting of the Madison County Board of Elections to order at 3:06 p.m. at the Board of Elections Office Conference Room. In attendance were Dyatt Smathers, Chairman; Ray Lewis, Secretary; Jerry Wallin, Member; Shirley Ponder, Deputy Director; and Kathy Ray, Director.

AGENDA

**Moved, Seconded (JW, RL) and Carried (3,0) to set the agenda.**

APPROVAL OF MINUTES

**Moved, Seconded (RL, JW) and Carried (3,0) to approve the meeting minutes of January 14, 2015.**

CHAIRMAN'S REPORT

Chairman Smathers commented on the February 10<sup>th</sup> County Commissioners' meeting. Commissioners had interesting questions regarding the status of purchasing the voting equipment and compensation of Board members and staff requests. He will meet with the County Manager regarding Board of Elections matters. An increase for the Deputy Director will be addressed in the 2015-2016 budget proposal.

MEMBERS' REPORT

Secretary Lewis commented on the commissioners' meeting regarding Board of Elections matters.

DIRECTOR'S REPORT

The budget report for December January 31, 2015 was presented for review. Discussion ensued regarding the need for a postage meter in the Board of Elections office and the status of some line items' balances.

The municipalities have been mailed packets regarding the November 2015 municipal elections that include election cost estimates, building use agreements, agreements for election services, annexation guidance, guidance for absentee voting resolutions (if needed), and street listings of voters.

Discussion ensued regarding the printing of media and voters lists. The director reported that contacted counties do not have policies but did offer suggestions for better managing the requests.

NEW BUSINESS

✓ The Board tabled the discussion of the DS200 voting equipment contract pending the receipt of the State Board of Elections approval form and guidance from the county attorney.

**Discussion ensued regarding the development of budget proposal for the 2015-2016 budget year.**

**Moved, Seconded (RL, JW) and Carried (3,0) to include in the 2015-2016 budget proposal a 5 percent increase for both the Director and Deputy Director's salary.**

OTHER MATTERS

The calendar dates, sites, and hotel confirmation numbers for the March, August, and December 2015 State Board of Elections Conferences were presented to Board members.

The Director updated the Board on the status of Campaign Finance Reports for the 4<sup>th</sup> Quarter Reporting Period.

CLOSED SESSION

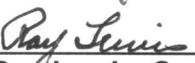
**Moved, Seconded (DS, JW) and Carried (3,0) to move into a closed session to discuss personnel.**

**Moved, Seconded (RL, JW) and Carried (3,0) to return to open session.**

ADJOURNMENT

**Moved, Seconded (JW, RL) and Carried (3,0) to adjourn at 4:22 P.M.**

  
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Kathy Ray, Director

  
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Ray Lewis, Secretary

  
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Dyatt Smathers, Chairman